

MANAGEMENT:

#1 - POLICIES AND PROCEDURES

#2 – CONSTITUTION & BY-LAWS

Triathlon Manitoba's Annual General Meeting September 27, 2004

- Submitted by Angie Douklias

The Management Committee consists of myself as Chair and Jaclyn Vallis and Jennifer Goldenberg as committee members. A representative from Sports Manitoba acted as our advisor.

The purpose of this committee is to review and update Triathlon Manitoba's current policies and implement non-existent policies that are necessary for our organization to run more efficiently and effectively as well, to meet Sport Manitoba's high standards that will enable us to qualify for additional funding.

As stated in the 2004-2005 Triathlon Manitoba Game Plan, Stage 5, Management objectives/plans:

#2 - To ensure strong, well-organized and positive direction policies are put in place through Policies and Procedures Manual

13 - Review and update the Articles of Incorporation and Constitution & By-Laws of Triathlon Manitoba

14 - Review and update other key policies and procedures of Triathlon Manitoba's

Policies and Procedures

Jaclyn, Jennifer and I met on several occasions and compared our existing Policies & Procedures with other provinces', Triathlon Canada's policies and the Sport and Law Centre templates. The following policies were approved by Triathlon Manitoba's Executive and Board of Directors on May 3, 2004:

1. Conflict of Interest
2. Code of Conduct (non-existent policy that was implemented)
3. Discipline Policy (non-existent policy that was implemented)
4. Harassment and Abuse
5. Appeals
6. Alternative Dispute Resolution

Please refer to our website www.triathlon.mb.ca to view all of our policies.

Constitution & By-Laws

Due to new funding regulations put in place by Sports Manitoba as well as Jaclyn attending a workshop on Constitution & By-Laws presented by the Sports & Law Centre, it became imperative that we review our current Constitution & By-Laws and make the necessary revisions in order to meet the requirements for funding.

Our committee worked throughout the year and the final draft was presented to Triathlon Manitoba's Executive and Board of Directors on August 30, 2004. The final draft was approved on that date and it was then posted on Triathlon Manitoba's website for all of our members to view. The final step is to gain approval by Triathlon Manitoba members in attendance at the Annual General Meeting.

As stated, please refer to our website www.triathlon.mb.ca to view the Constitution & By-Laws.